



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
AUGUST 22, 2017 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho and Mayor Dodd

Absent: Alderman Toth

Also present were Administrator Donald Travisano, Attorney Timothy Downs and Deputy Municipal Clerk Tara Pettoni.

Deputy Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities – Weekly Update
2. Received from Annette Lane – Letter requesting removal of a Handicapped Parking Space

CONSENT AGENDA

1. Res. Approving the Minutes for the August 8, 2017 Caucus and Regular
2. Res. Approving Limo/Taxi Cabs as per Schedule A
3. Res. Authorizing the Application to Apply & Obtain a Grant from NJDCA for \$400,000 to Provide for Infrastructure Reconstruction for Third, Fourth & Fifth Sts. & Penn Ave
4. Res. Adopting the Citizen Participation Plan for Small Cities Comm. Block Grant for a Public Facilities Project
5. Res. Adopting a Grant Management Plan for Small Cities Comm. Block Grant for a Public Facilities Project
6. Res. Identifying CDBG Fair Housing Officer for Small Cities Comm. Block Grant for a Public Facilities Projects
7. Res. Authorizing the Application to Apply & Obtain a Grant from NJDCA for \$200,000 to Provide for Housing Rehabilitation Projects
8. Res. Identifying CDBG Fair Housing Officer for Small Cities Comm. Block Grant for Housing Rehabilitation Projects
9. Res. Adopting the Citizen Participation Plan for Small Cities Comm. Block Grant for Housing Rehabilitation Projects
10. Res. Adopting a Housing Rehabilitation Policy & Procedures Manual for Small Cities Comm. Block Grant
11. Res. Adopting a Grant Management Plan for Small Cities Comm. Block Grant for Housing Rehabilitation Projects

ORDINANCE(S) FOR FIRST READING

1. Ord. No. 22-2017 – Repealing Ord. No. 03-2010, Handicapped Parking Space at 68 Prospect St.–Ald. Visioli
2. Ord. No. 23-2017 – Amending Chapter 57 of The Code of The Town of Dover Entitled “Police Department” by Adding Article VI, Chapter 57, Section 25 Subtitled “Police Chaplain”–Ald. Visioli

ORDINANCE(S) FOR SECOND READING

1. Ord. No. 21-2017 – Providing for Handicapped Parking Space St. at 240 S. Morris Street–Ald. Visioli

RESOLUTIONS

1. Res. Approving Bills List
2. Res. Approving a Tax Redemption – 30 Mountain Ave.
3. Res. Approving a Salary Resolution
4. Res. Awarding a Contract for Architectural Services to Netta Architects
5. Res. Approving Executive Session – Negotiations for the Purchase, Lease or Acquisition of Real Property
6. Res. Authorizing the Town to Negotiate, Enter Into and Execute Negotiation Agreement

**REGULAR MEETING MINUTES
AUGUST 22, 2017**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho and Mayor Dodd

Absent: Alderman Toth

Also present were Administrator Donald Travisano, Attorney Timothy Downs and Deputy Municipal Clerk Tara Pettoni.

Deputy Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

WHEREAS, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

August 8, 2017 – Caucus & Regular

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

ELITE LIMO AND TAXI SERVICE

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**CITIZEN PARTICIPATION PLAN TOWN OF DOVER MORRIS COUNTY
STATE OF NEW JERSEY RESOLUTION**

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for Town of Dover public facilities projects; and

WHEREAS, the Grant Agreements require the Town of Dover to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Town of Dover has reviewed the Citizen Participation Plan prepared for Small Cities Community Development Block Grant grantees; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Aldermen held on August 22nd, 2017.

GRANT MANAGEMENT PLAN TOWN OF DOVER
MORRIS COUNTY STATE OF NEW JERSEY RESOLUTION

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for a public facilities reconstruction project; and

WHEREAS, the Grant Agreement requires the Town of Dover to comply with all federal regulations with respect to grant management; and

WHEREAS, the Town of Dover has reviewed the Grant Management Plan prepared for Small Cities Community Development Block Grant submission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Grant Management Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement. This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Alderman held on August 22nd, 2017.

RESOLUTION IDENTIFYING CDBG FAIR HOUSING OFFICER

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereinafter DCA) for a public facilities reconstruction project within the Town of Dover; and

WHEREAS, the public facilities project will be constructed in the Third Street, Fourth Street, Fifth Street, and Penn Avenue area; and

WHEREAS, the Town of Dover must make efforts to affirmatively further fair housing; and

WHEREAS, the Town of Dover has made assurances in the grant agreement that:

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Donald Travisano, Administrator shall be designated as the Fair Housing Officer for the Town of Dover.

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the US HUD Regional Office of Housing and Equal Opportunity and the NJ Division of Civil Rights, inform those agencies of his appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall provide fair Housing advisory services and assistance and referral advice to persons requesting such assistance from the Town of Dover; and

BE IT FURTHER RESOLVED that the Town of Dover will publish in the local newspaper of record and post at the Town Hall a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

RESOLUTION IDENTIFYING CDBG FAIR HOUSING OFFICER

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereinafter DCA) for housing rehabilitation projects within the Town of Dover; and

WHEREAS, these housing rehabilitation projects will be constructed throughout the Town and directly benefit qualified low to moderate income residents; and

WHEREAS, the Town of Dover must make efforts to affirmatively further fair housing; and

WHEREAS, the Town of Dover has made assurances in the grant agreement that:

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Donald Travisano, Administrator shall be designated as the Fair Housing Officer for the Town of Dover.

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the US HUD Regional Office of Housing and Equal Opportunity and the NJ Division of Civil Rights, inform those agencies of his appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall provide fair Housing advisory services and assistance and referral advice to persons requesting such assistance from the Town of Dover; and

BE IT FURTHER RESOLVED that the Town of Dover will publish in the local newspaper of record and post at the Town Hall a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

CITIZEN PARTICIPATION PLAN TOWN OF DOVER MORRIS COUNTY **STATE OF NEW JERSEY RESOLUTION**

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for Town of Dover housing rehabilitation projects; and

WHEREAS, the Grant Agreements require the Town of Dover to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Town of Dover has reviewed the Citizen Participation Plan prepared for Small Cities Community Development Block Grant grantees; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Aldermen held on August 22nd, 2017.

HOUSING REHABILITATION POLICY AND PROCEDURES MANUAL
TOWN OF DOVER MORRIS COUNTY STATE OF NEW JERSEY RESOLUTION

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for housing rehabilitation projects; and

WHEREAS, the Grant Agreement requires the Town of Dover to comply with all federal regulations with respect to grant management, and the adoption of a Housing Rehabilitation Policy and Procedures Manual; and

WHEREAS, the Town of Dover has reviewed the Housing Rehabilitation Policy and Procedures Manual which has been prepared for Small Cities Community Development Block Grant submission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Housing Rehabilitation Policy and Procedures Manual developed by the Town of Dover for the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Alderman held on August 22nd, 2017.

GRANT MANAGEMENT PLAN TOWN OF DOVER
MORRIS COUNTY STATE OF NEW JERSEY RESOLUTION

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for housing rehabilitation projects; and

WHEREAS, the Grant Agreement requires the Town of Dover to comply with all federal regulations with respect to grant management; and

WHEREAS, the Town of Dover has reviewed the Grant Management Plan prepared for Small Cities Community Development Block Grant submission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Grant Management Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Alderman held on August 22nd, 2017.

Alderswoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None

ORDINANCE NO. 22-2017
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING

AND SUPPLEMENTING ARTICLE XXVII OF THE REVISED GENERAL CODE OF THE TOWN OF DOVER ENTITLED "PARKING" HANDICAPPED PARKING "SPACES" BY REPEALING HANDICAPPED PARKING SPACES AT VARIOUS LOCATIONS

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

SECTION 1. The following locations were designated as Handicapped parking spaces by Ordinances as listed below are hereby repealed:

Ord. No. 03-2010 – 68 Prospect St.

SECTION 2. This ordinance shall take effect in accordance with law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None**

ORDINANCE NO. 23-2017
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING CHAPTER 57 OF THE CODE OF THE TOWN OF DOVER ENTITLED "POLICE DEPARTMENT" BY ADDING ARTICLE VI, CHAPTER 57, SECTION 25 SUBTITLED "POLICE CHAPLAIN."

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

WHEREAS, N.J.S.A. 48:14-141 authorizes the Mayor and Board of Aldermen of the Town of Dover to create the position of Chaplain within the Police Department; and

WHEREAS, Police Chaplains serve an integral role in providing comfort to members of the Police Department, as well as to the public and aid in community policing; and

WHEREAS, the Mayor and Board of Aldermen find that providing for the appointment of one or more Chaplains to the Police Department and Fire Department to be in the best interests of the Town of Dover; now, therefore,

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover as follows:

SECTION 1. CHAPTER AND SECTION ESTABLISHED

ARTICLE VI, CHAPTER 57-25 POLICE CHAPLAIN

SECTION 2. POSITION OF POLICE CHAPLAIN ESTABLISHED

Pursuant to N.J.S.A. 40A:14-141, the position of Police Chaplain for the Town of Dover is hereby created. The position of Police Chaplain shall be a volunteer position under the supervision of the Public Safety Director and Chief Law Enforcement Officer of the Dover Police Department.

SECTION 3. APPOINTMENT

Police Chaplains shall be appointed by the Mayor with advice and consent of the governing body.

SECTION 4. QUALIFICATIONS

- A. All applicants for the position of Police Chaplain shall be reviewed by the Public Safety Director and Chief Law Enforcement Officer to determine that his/her qualifications are in accordance with this Ordinance and shall make recommendations to the Mayor and Board of Aldermen.

- B. Any person appointed as Police Chaplain shall be an ordained clergyman in good standing in the religious body from which he/she is selected. The Chaplain shall be a certified Police Chaplain credentialed in accordance with the rules and regulations of the Dover Police Department and shall be qualified in accordance with N.J.S.A. 40A:14-141.

SECTION 5. NUMBER OF POLICE CHAPLAINS; TERM OF OFFICE

There may be up to four (4) Police Chaplains appointed at any given time. A person appointed as Police Chaplain shall serve from the date of appointment and shall continue to serve in that capacity until he/she is terminated, resigns or retires from that position.

SECTION 6. DUTIES

The duties of the Police Chaplain shall include, but not be limited to, assisting the Dover Police Department in any duties that may be assigned by the Public Safety Director and Chief Law Enforcement Officer that pertain to the Police Chaplaincy, including, but not limited to community policing initiatives and death notifications.

SECTION 7. RANK AND SALARY

Any person appointed as Police Chaplain shall serve in that capacity without Rank or Salary. The position will be a volunteer position.

SECTION 8.

All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 9.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 10.

The Ordinance shall take effect in accordance with law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None**

ORDINANCE NO. 21-2017

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER PROVIDING FOR HANDICAPPED PARKING SPACE AT 240 S. MORRIS STREET

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 240 S. Morris Street

Said handicap parking space shall be located along the easterly curb line of S. Morris Street beginning at a point 45 feet north of the northeasterly curb line intersection of S. Morris Street and E. Munson Ave. thence continuing in a northerly direction for a distance of 25 feet to a point. (End Description)

SECTION 2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect in accordance with law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None**

BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$2,045.02
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,288,624.17
GENERAL CAPITAL ACCT claims in the amount of:	\$20,576.97
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$10,113.81
WATER CAPITAL ACCT claims in the amount of:	\$40,098.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$11,791.39
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$15.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$1,277.90
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$11,471.23
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	<u>\$1,386,013.49</u>

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$1,625.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$820.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	<u>\$2,445.00</u>

TOTAL BILL LIST RESOLUTION ***\$1,388,458.49***

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, O'Connor
Nays: None Absent: Alderman Toth
Abstained: Aldermen Blackman, Camacho & Mayor Dodd**

TAX REDEMPTION RESOLUTION

WHEREAS, at the Municipal Tax Sale held on June 1, 2017, a lien was sold on Block 1806 Lot 11.04 also known as 30 Mountain Ave., Dover, New Jersey for delinquent 2016 taxes and;

WHEREAS, this lien, known as Tax Sale Certificate 16-00010 was sold to Christiana T C/F CE1/Firsttrust; and,

WHEREAS, redemption fees for Certificate No.16-00010 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$23,114.41 for redemption payment and premium made at time of sale, payable to Christiana T C/F CE1/Firsttrust, PO Box 5021, Philadelphia, PA 19111-5021.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderwoman O'Connor passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None**

SALARY RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

- 1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
- 2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2017.

Robin A Foster, Crossing Guard	\$17.90/hr.	08/23/17
David A. Huen, Crossing Guard	\$17.90/hr.	08/23/17
Christina Pinto, Student Asst./Intern	\$14.00/hr.	08/28/17
Cathy DeShazo-Picciallo, Seasonal Worker	\$24.00/hr.	09/01/17

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: Alderman Picciallo**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR
ARCHITECTURAL SERVICES TO NETTA ARCHITECTS**

WHEREAS, the Town of Dover has a need to contract for professional services for Architectural Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq to perform preliminary design and design development related to due diligence for a new town hall location; and

WHEREAS, the Town Administrator recommends that Netta Architects is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Town Administrator recommends the award of a contract to Netta Architects, 1084 Route 22 West, Mountainside, New Jersey 07092, under a fair and open process, for a one year period at a cost not to exceed \$48,000, unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Netta Architects for the work described above, for a one year period, at a cost not to exceed \$48,000; and

BE IT FURTHER RESOLVED that the appointment for Architectural Services for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law because Architects are a recognized profession, licensed and regulated by law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR EXECUTIVE SESSION**

WHEREAS, the Open Public Meeting Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover wish to discuss:

Negotiations for the purchase, lease or acquisition of real property.

Minutes will be kept and once the matter involving the confidentiality of the above no requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

Alderwoman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE TOWN TO NEGOTIATE, ENTER INTO, AND EXECUTE AN EXCLUSIVE
NEGOTIATION AGREEMENT BY AND BETWEEN THE TOWN OF DOVER AND BLACKWELL REALTY
LLC (THE "SELLER"), GIVING THE TOWN THE EXCLUSIVE RIGHT TO NEGOTIATE WITH SELLER
AND ALLOWING THE TOWN TO PERFORM DUE DILIGENCE RELATIVE TO THE TOWN'S INTEREST
IN PURCHASING THAT CERTAIN REAL PROPERTY KNOWN AS 1, 3, 5 WEST BLACKWELL STREET,
DOVER, NEW JERSEY 07801, ALSO KNOWN AS BLOCK 1409, LOT 2.**

WHEREAS, the Town of Dover ("Dover"), has interest in purchasing that certain real property known as 1, 3, 5 West Blackwell Street, Dover, New Jersey 07801, also known as Block 1409, Lot 2 (the "Subject Property"); and

WHEREAS, Blackwell Realty, LLC (the “Seller”), has expressed an interest in selling the Subject Property to Dover; and

WHEREAS, Dover wishes to conduct certain Due Diligence activities at the Subject Property prior to entering into a formal Purchase and Sale Agreement; and

WHEREAS, such Due Diligence activities will require Dover to expend certain financial resources; and

WHEREAS, in exchange for Dover undertaking Due Diligence and other activities, the Seller has agreed to negotiate and enter into an Exclusive Negotiation Agreement with Dover, giving Dover the exclusive right to negotiate with the Seller for the purchase of the Subject Property;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and the Board of Alderman of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The Town of Dover be and is hereby authorized to negotiate, enter into, and execute an Exclusive Negotiation Agreement by and between the Town of Dover and Blackwell Realty LLC giving the Town the exclusive right to negotiate with Seller and allowing the Town to perform Due Diligence relative to the Town’s interest in purchasing that certain Real Property known as 1, 3, 5 West Blackwell Street, Dover, New Jersey 07801, also known as Block 1409, Lot 2.; and
2. A notice of this action shall be printed once in the official newspaper for the Town of Dover and the Resolution and Contract shall remain on file in the Clerk’s Office.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, O’Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderman Toth Abstained: None

Mayor Dodd opened the meeting to the public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

Mayor Dodd made the motion to adjourn at 7:48 PM and Alderman Romaine moved the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Deputy Municipal Clerk